



## SUBJECT ACCESS REQUEST FORM

It is not mandatory to use this form but it will help us to give a timely and accurate response to your subject access request under data protection legislation. Please complete the table below and return the form by email (or post) to the Gates Cambridge Trust.

Date	
Title (Mr, Ms, etc.)	
Surname	
Forename(s)	
Address	
Email address	
Preferred response format (email or post)	
Other name(s) by which you have been known (if applicable)	
Relationship to the Trust	
Proof of ID enclosed/attached (ideally send a photocopy/scan of one form of photo ID)	
Description of your request, including information to help us locate the personal data you seek	

Gates Cambridge Trust  
Ground Floor, The Warehouse  
33 Bridge Street  
Cambridge, CB2 1UW

Tel: +44 (0) 1223 338467  
Email: [dataprotection@gatescambridge.org](mailto:dataprotection@gatescambridge.org)